



Scholarship Guidelines

Updated January, 2024

Application Checklist:

Before beginning the online application, have the following ready.

(See "Instructions" section for details on each item)

Documentation of Paralysis

A letter on the letterhead of a treating physician or primary care provider.

Scholarship Budget

Program fees/quote and or estimated travel expenses.

Financial Documentation

Your relevant financial documentation of income and/or wealth (see below for more details).



Eligibility

Please Note – meeting eligibility requirements is not a guarantee of a grant award.

Eligible Applicants

Individuals with paralysis caused by spinal cord injury who reside in the US.

Other conditions are **not** eligible for our grant programs, including (but not limited to) spina bifida, cerebral palsy, multiple sclerosis, post-polio, Guillain-Barre´ Strohl Syndrome, ALS, all other neuropathies, and all other conditions causing disability.

Eligible Scholarships

KBF Scholarships provide financial support to individuals who want to try a new sport, test out a piece of equipment, or build skills by attending camps, clinics or other adaptive sports programs.

Scholarships can be used to:

- Try new sports and recreation experiences (camps/clinics)
- Gain more experience in a sport that you are a beginner at
- Get further instruction or supervised experience to become independent using new equipment that you already own
- Test different types of equipment before purchasing or applying for a grant

Scholarship funds will cover:

- Direct costs for any of the above eligible programs, including:
 - Program, camp, or clinic fees
 - Travel (gas/train/air) and lodging (hotel)
 - Equipment rentals
- Funds will be distributed directly to the adaptive sports program for program or equipment fees; and/or to individuals for travel and lodging after completion of activity upon review of receipts

Scholarships cannot be used for:

- Therapy needs
- Competition expenses
- Travel to obtain lessons or test equipment through peers or individuals not affiliated with a formal adaptive sports program/organization
- Food
- Events that have already taken place



How to Apply

The applicant must fill out the application form.

The only exceptions are if the applicant is younger than the age of 13 or the applicant's disability prevents the use of a computer, in which case a guardian or caregiver may complete the form. Regardless, the applicant must be aware of, contribute to, and consent to all answers.

Applications accepted for up to \$500.

This can be used as a partial grant as well if there is more funding required out of pocket.

Applications are on a rolling basis.

Expect to hear back in 2 weeks once the application is fully submitted. Do plan accordingly when applying if there is a set date for when you want to participate.

We may use your first name, state, pictures submitted, and answers to specific questions in the application.

If you receive a grant, we may use your first name, state of residence, photos, and answers to specific questions for marketing purposes. But more importantly, we do want to stay in touch and hear about your experience with your new equipment.

Instructions

Using *SurveyMonkey Apply*:

The Scholarship application will be using *SurveyMonkey Apply* application software. The first step the applicant will take is to register with SurveyMonkey by creating a user name and password, which can be used to save your progress and then login at a later time to update and/or complete your application.

Applicants must upload all of the required documentation and fill in each required answer before being able to hit submit.

We recommend having all documents saved on your computer. Do this before you start the application. While you can always return to your application, having everything ready in advance limits the chances of you having problems.

Part 1 – Applicant Information



This section of the Scholarship application includes information about you and your paralysis. You will be asked to describe the cause of your paralysis and how it affects your mobility (extent of hand, arm, torso, and leg sensation and mobility).

Required Attachment: Medical Documentation of SCI

- A letter on the letterhead of a treating physician or primary care provider stating the cause and nature of your paralysis, including level of injury, whether it is complete or incomplete, and when it occurred.
- **We do not accept** full medical histories, physical reports, Paralympic classifications, photos of injuries, or any other form of medical documentation.
- Acceptable formats: .pdf, .jpg, .png

Part 2 – Scholarship Information

This section of the Scholarship Application includes questions about the type of scholarship you are applying for (Try It First, lessons or a camp) This is our opportunity to get to know why you want to be active, why you are applying for this scholarship, and what receiving it will mean to you. There is no right way to answer these questions; we want to hear your story! The more you write, the better we can understand why getting a grant from the KBF will change your life.

Required Attachment: Budget Information

- Please provide a budget including:
 - Any program fees/quotes
 - Estimated travel expenses (gas/train/air and/or lodging)

Part 3 – Financial Information

This section of the Scholarship Application includes questions about your household financial position as well as whether you are seeking other means of funding for your desired piece of equipment. While **there is no income limit to apply**, it is one criterion used in determining how we distribute Scholarships.



Required Attachments: Financial Documentation

We require **ALL** relevant financial documentation, including:

- Last 2 years' federal tax returns, if filed (first 2 pages of 1040 is sufficient)
- SSI Benefit Verification Letter, if applicable
- Any other forms of income (family support, annuities, other structured payments)
- An explanation of any other forms of personal wealth

We do not accept paystubs or bank statements.

****IMPORTANT: Please redact all social security numbers from all financial documentation.****

Part 4 – Questions

Part 4 is how we get to know you.

We look forward to seeing your application!

If you have any questions about the Scholarship application or program, please email grants@kellybrushfoundation.org or call 802-846-5298 x 103.